

**Theatre Authority (TA) - Application Form**

Rev 7.8.10

Previous Applicant? \_\_\_\_\_ Date: \_\_\_\_\_

Who are the funds being raised for? \_\_\_\_\_

When is the benefit? \_\_\_\_\_

Does the beneficiary have non-profit status, via 501(c)(3) letter? \_\_\_\_\_

How many performances do you plan to have? \_\_\_\_\_  
*If more than 2 performances, refer to an Equity Business Rep.*

Equity producer?	Contact: _____
	Position/Title: _____
	Organization: _____
	Address: _____
	Phone: _____ cell: _____
	Fax: _____
	Email: _____
Website: _____	

Type of Benefit (play, monologues, reading, concert, revue): \_\_\_\_\_

Author/Title of play(s) or show: \_\_\_\_\_

Number of union performers and names of performers (if known): \_\_\_\_\_

Will there be an Honorarium given? If so, how much? \_\_\_\_\_

Location (theatre): \_\_\_\_\_

Number of seats: \_\_\_\_\_ Anticipated attendance: \_\_\_\_\_

Ticket price(s): \_\_\_\_\_ Anticipated expenses: \_\_\_\_\_

Total Hours of rehearsal: \_\_\_\_\_ Anticipated Income after Expenses: \_\_\_\_\_

**Please Do Not Write Below This Line**

Application Packet was transmitted by (circle one):    Email    Fax    USPS    Date: \_\_\_\_\_

Application rcvd: _____	Contract Letter sent: _____	Signed Contract rcvd: _____
Admin Fee rcvd: _____	Fee sent to: _____	501c3 rcvd: _____
BPL rcvd: _____	waivers rcvd: _____	program rcvd: _____
1st Late Letter sent: _____	2nd Late Letter sent: _____	3rd Late Letter sent: _____
4th Late Letter sent: _____	Defaulting Producer: _____	Prev Admin Fee charged: _____
√ rcvd Letter sent: _____	All items rcvd Letter sent: _____	Current Admin Fee: _____

Other Comments: \_\_\_\_\_  
 \* = In Digital File

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