



EQUITY OUTREACH

Request for Presenter

Actors' Equity Association is the union of professional theatre actors and stage managers in the United States.

Thank you for your interest in an Equity Outreach presentation by an AEA actor or stage manager. We are dedicated to promoting connections with theatre students to help them learn more about our union and the meaning of Equity membership.

Please fill out this form completely so we may evaluate and respond to your request for an Outreach presenter. (Due to scheduling limitations, not all requests can be accommodated.)

Information about your program:

School _____ Today's date _____

Department or program _____

Contact Person _____ Title _____

Phone _____ (office) _____ (cell)

Email _____ Equity member? Y N Former

Affiliated with theater? Y N Name _____ Equity? Y N

Do students act/stage manage in theater productions? Y N Do students earn EMC points? Y N

Which best describes audience for this presentation: *(check all that apply)*

- Conference/convention/festival: ___Presentation (AEA only) ___Panel (multiple presenters) ___Booth
- Students of: ___Acting/Drama ___Musical Theatre ___Stage Management ___Other: _____
- Masters level students: ___MFA ___Other: _____
- Undergraduate students: ___Seniors ___Upperclass (senior/junior) ___Underclass (fresh/soph) ___Mix
___BFA ___BA ___Other: _____
- Conservatory
- Community College
- High school
- Other: _____

Information about your request:

Requested date/time/location for Equity presenter:

Requested date: _____ Requested time and duration _____
(1 to 2 hours are suggested for presentation and Q&A)

Is date flexible? Y N Is time flexible? Y N

Preferred location:

- On your campus (address): _____
- At Equity office: ___New York ___Chicago ___Los Angeles ___Orlando
- Other (address): _____

If an in-person presentation is not feasible, do you have access to laptop/screen to set up a remote presentation through Zoom? Y N Not sure Not interested

Expected total attendance: _____

Equity members in group: _____ EMCs (Equity Membership Candidates): _____

As we aim to encourage a more equitable, authentic and fair representation of our membership in professional live theatre, carrying on the union's priorities of promoting equal opportunity, diversity, gender parity and inclusion, we are interested in any information you care to share about the demographics of the audience:

Which topics are of most interest for the presentation:

- Actors' Equity 101:** background, role and importance of Equity for theater professionals
- The meaning of membership:** rights, responsibilities and benefits of Equity membership
- How to join Equity:** information on the Equity Membership Candidate program and other ways of becoming an Equity member, including cost and process of joining
- Working under an Equity contract:** an introduction to basic provisions of Equity contracts
- Equity stage managers:** special role of the Equity stage manager – and how the union protects you
- Q & A:** a discussion period offering time for audience to ask questions
- Other:** _____

Have you previously hosted/attended an Equity Outreach presentation? Y N Not sure

If yes, please list year(s) and name(s) of AEA staff or member presenter(s): _____

Other information we should know: details on schedule availability, link to map of campus location, etc.

If you have already (arranged/scheduled/invited) a specific presenter(s), please list name(s):

Please return this form to outreach@actorsequity.org.